

KELSEY CEMETERY DISTRICT

REGULAR MEETING MINUTES

Kelsey Cemetery District

Tuesday, Feb 25, 12:00 pm

Old Kelsey Schoolhouse, 6440 Garden Valley Road, Garden Valley CA 95633

Trustees: present: Bob Villalobos, Brian Larson, Sylvia Coleman and Tami Thomas

Absent: Dale Lusby

Guests: none

- 1) Call to Order and adoption of the agenda 12:03 p.m.
- 2) Approval of the minutes for Feb 25, 2025 meeting: Bob Villalobos motioned Sylvia Coleman 2nd.
- 3) Reports: Estimated report from the treasurer for June
 - a. Treasurer: Endowment Fund: Beginning \$25,601.05, ending \$25,680.57
General Fund – Remaining in 2023-2024 (estimated) budget: \$7,030.17
Balance on all accounts. $\$25,680.57 + \$7,030.17 = \$32,710.74$

Deposits posted	Deposits posted	\$ 1,524.64
-----------------	-----------------	-------------

Anticipated expenditures

Cemetery maintenance	\$ 000.00
<u>Rent for meeting</u>	<u>\$ 20.00</u>
Total	\$ 020.00

Expenditures since last meeting

Map	\$ 806.00
<u>Rent</u>	<u>\$ 20.00</u>
Total	\$ 826.00

Tami Thomas motioned Brian 2nd, All in favor

b. Chair: Brian healed and training and doing a great job

c. Co-Chair: vacant

d. Media:

1. Website; gave her email password for access for ease to update website

2. Facebook: A few views and likes. (Tami Thomas needs to update new fees on our Facebook page and separate from her personal account).

e. Facility:

1. Still need cedar tree ear shed cut down- we can do. Tree that fell on the fence from neighbor's property has been removed.

2. Shed roof repair. Getting bid and also Bob will follow up with Rotary
3. Fence, Tami reached back out to fence repair guy and asked for a bid
4. Map
- 4) Correspondence Received and sent:
 - a. Special Districts Magazine
 - b. Special Districts Catalog
 - c. Xmas card from Golden State
5. Old Business
 - a. Policies and Procedures: Cindy Brown to draft policy for burying pets and cost. Brian will follow up.
 - b. Ray needs a list of training desired by Trustees
 - c. PCA Friday training in July, reclaiming unused graves
 - d. Shed roof, (Bob-Rotary) Brian will get a bid from Brother in law who is a roofer
 - e. Shed sign (Ray, Sylvia and Brian hung and spread gravel under), need to laminate list of Interred
 - f. Donna Hardy passed, Buried Dec 6, 2024. Brian, Tami and Ray were present. Green burial in a handmade coffin made by her son with no nails or screws
6. New Business:
 - a. Election of Officers
 - b. Frederick Sturtevant has passed. His family will be burying his cremain in the family plot at a time to be determined.
 - c. Motion to vote for 1 signature to write checks vs the two it takes at present, Tami motioned and Bob 2nd, all in favor.

Good of the order 1:17 pm

Next meeting March 25, 2025@ noon

Submitted by Tamara Thomas