

KELSEY CEMETERY DISTRICT

REGULAR MEETING MINUTES

Kelsey Cemetery District

Tuesday, July 29, 12:00 pm

Old Kelsey Schoolhouse, 6440 Garden Valley Road, Garden Valley CA 95633

Trustees: **Present:** Brian Larson, Sylvia Coleman and Tami Thomas

Absent: Dale Lusby

Guests: Ray LeVitt

- 1) Call to Order and adoption of the agenda 12:03 p.m.
- 2) Approval of the minutes for March 25, 2025 meeting: Sylvia motioned to approve minutes as corrected Brian 2nd, all in favor.
- 3) Reports:
 - a. Treasurer: estimate as treasurer gets acquainted with duties and writing up monthly reports.

Endowment fund: Beginning \$xx,xxx.xx, Ending \$xx,xxx.xx
General fund: Remaining in 2024-2025 (estimated) budget: \$xx,xxx.xx
Balance on all accounts: \$xx,xxx.xx + \$x,xxx.xx= \$xx,xxx.xx

Deposits	\$ x,xxx.xx
Anticipated expenditures	
Maintenance	\$ x,xxx.xx
Rent for meeting	<u>\$ x,xxx.xx</u>
Total	\$ x,xxx.xx
Expenditures since last meeting	
<u>Rent</u>	<u>\$ x,xxx.xx</u>
Total	\$ x,xxx.xx
 - b. Chair: nothing new
 - c. Co-Chair: Dale Lusby, absent
 - d. Media: Updates still needed
 1. Website; nothing new
 2. Facebook: (1) A few views and likes. Beth McClane commented on the monument. (2) Tami posted opening for a trustee.
 - e. Facility:
 1. Still need cedar tree near shed cut down- Tami spoke with Frank Jensen and waiting for bid.
 2. Shed electrical wiring update

- 4) Correspondence Received and sent:
 - a. Magazine
 - b. PGE
 - c. Bid from Frank Jensen
- 5) Old Business
 - a. Policies and Procedures: Tami Thomas to draft policy for burying pets and cost.
Brian
will follow up.
 - b. Ray training Trustees. Training continues for all, please review manual
 - c. Latrobe fund: \$2,977.00 minus map and fencing (as of April 2025 minutes) estimate
till meeting and number review
- 6) New Business:
 - a. Budget: Tami motioned to submit budget, Brian 2nd all in favor
 - b. Tami Thomas motioned to move meetings back to monthly with so many new trustees,
Brian 2nd, all in favor.
 - c. Sylvia MacName looked at plots for her mother

Meeting adjourned at 1:10 pm

Next meeting August 25, 2025@ noon

Submitted by Tamara Thomas